

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Council

**Date:** Thursday, 9 May 2013

**Venue:** Ferneham Hall and Council Chamber - Civic Offices

**PRESENT:**

D L Steadman  
(Mayor)

Mrs S M Bayford  
(Deputy Mayor)

**Councillors:** B Bayford, Miss S M Bell, J V Bryant, Mrs P M Bryant, T M Cartwright, P J Davies, Mrs M E Ellerton, K D Evans, G Fazackarley, M J Ford, JP, J S Forrest, N R Gregory, Miss T G Harper, Mrs C L A Hockley, T J Howard, L Keeble, T G Knight, A Mandry, Mrs K Mandry, D J Norris, Mrs S Pankhurst, R H Price, JP, D C S Swanbrow, Mrs K K Trott, N J Walker, D M Whittingham, P W Whittle, JP, S D T Woodward and Basson



## **1. PRAYERS**

The meeting opened with prayers led by the Mayor's Chaplain, Mrs Sally Davenport.

## **2. WELCOME AND PRESENTATION OF CERTIFICATES**

The Mayor extended a welcome to the guests at this annual meeting of the Council and went on to announce the Citizens of Honour for 2013. He presented badges to Ken Charman and Marjorie Wise. David Hawkins was announced as the Young Citizen of the Year and the HMS Collingwood Cup was presented to Matapan Division.

## **3. APOLOGIES FOR ABSENCE (AM)**

Apologies for absence were received from Councillor J M Englefield for the morning session.

## **4. ELECTION OF MAYOR**

On the Council being invited to submit nominations for the election of Mayor, it was proposed by Councillor S D T Woodward and seconded by Councillor K D Evans "that Councillor Mrs Susan Bayford be elected Mayor of Fareham for the municipal year 2013/14." On the motion being put to the meeting it was declared CARRIED unanimously.

RESOLVED that Councillor Mrs Susan Bayford be elected Mayor of Fareham for the municipal year 2013/14.

After Councillor Mrs S M Bayford had received the personal congratulations of The Mayor, she retired from the meeting to be robed and upon her return signed the statutory declaration of acceptance of office.

**COUNCILLOR MRS SUSAN BAYFORD, MAYOR, IN THE CHAIR**

The Mayor thanked the Council for her election. She informed members that Father John Cooke would be her Chaplain for the year and that she had asked Mrs June Hays to co-ordinate an ecumenical chaplaincy for the year. She also announced that the Mayor's charity appeal would this year be in support of the Royal Navy and Royal Marines Charity, the Rainbow Centre for Adult Rehabilitation and Riding for the Disabled, based at the Crofton Equestrian Centre.

The Mayor then went on to name her husband, Councillor Brian Bayford, as Mayor's Consort for the year and invested him with the chain of office.

## **5. ELECTION OF DEPUTY MAYOR**

On the Council being invited to submit nominations for the election of Deputy Mayor of Fareham for the municipal year 2013/14, it was proposed by Councillor R H Price, JP and seconded by Councillor S D T Woodward "that Councillor David Norris be elected Deputy Mayor of Fareham for the municipal year 2013/14". On the nomination being put to the meeting, it was declared CARRIED unanimously.

RESOLVED that Councillor David Norris be elected Deputy Mayor of Fareham for the municipal year 2013/14.

After receiving the personal congratulations of the Mayor, Councillor David Norris signed the statutory declaration of acceptance of office and thanked the Council for his election. He announced that his wife, Mrs Pamela Norris, would be the Deputy Mayoress. The Mayor then invested the Deputy Mayor and Deputy Mayoress with their chains of office.

## **6. VOTE OF THANKS**

It was proposed by Councillor S D T Woodward and seconded by Councillor A Mandry "that the best thanks of the Council be accorded to Councillor Dennis Steadman and Mrs Carole Steadman for their services as Mayor and Mayoress during the past municipal year". On being put to the meeting the motion was declared CARRIED unanimously.

RESOLVED that the best thanks of the Council be accorded to Councillor Dennis Steadman and Mrs Carole Steadman for their services as Mayor and Mayoress during the past municipal year.

Councillor Dennis Steadman replied to the vote of thanks and expressed his appreciation of the support he had been given throughout his year of office. The Mayor then presented Councillor Dennis Steadman with his Past Mayor's badge and Mrs Carole Steadman with her Past Mayoress' badge.

## **7. MAYOR'S CADET**

The Mayor presented her Mayor's Cadet for 2013/14, Kirsty-Nicolle Wright of Warsash Sea Cadets with her badge of service.

## **8. ADJOURNMENT**

It was proposed by Councillor S D T Woodward and seconded by Councillor T Cartwright "that this meeting now adjourn and resume at 2.30pm in the Council Chamber in the Civic Offices, Fareham". On being put to the meeting, the proposition was declared CARRIED unanimously.

RESOLVED that the meeting be adjourned.

(THE MEETING ADJOURNED AT 11:40AM AND RESUMED AT 2:30PM)

**9. APOLOGIES FOR ABSENCE (PM)**

Apologies for absence were received from Councillor J M Englefield for the afternoon session.

**10. MINUTES**

RESOLVED that the Mayor be authorised to sign as a correct record the minutes of the meeting of the Council held on 25 April 2013

**11. MAYOR'S ANNOUNCEMENTS**

The Mayor reminded members that Father John Cooke would be her Chaplain for the year and that she had asked Mrs June Haye to co-ordinate an ecumenical chaplaincy for the year.

The Mayor also reminded members that her charity appeal would support the Royal Navy and Royal Marines Charity, the Rainbow Centre for Adult Rehabilitation and Riding for the Disabled, based at the Crofton Equestrian Centre.

The Mayor stated that one of the significant charity events of her year would be next April when the Chief Executive, Peter Grimwood runs the London Marathon in aid of the Rainbow Centre for Adult Rehabilitation.

**12. PRESENTATION OF PETITIONS**

A petition was presented by Councillor P J Davies regarding traffic problems at Heather Gardens and Craven Court. The Mayor confirmed that the petition would be dealt with in accordance with the Council's petition scheme.

**13. DECLARATIONS OF INTEREST**

There were no interests declared at this meeting.

**14. APPOINTMENT OF THE EXECUTIVE**

**(1) Election of Executive Leader**

The Council was invited to elect a Member of the Council to be the Executive Leader in accordance with Standing Order 3.1 of the Council's Constitution. Members were reminded that following the resolution of the

Council on 16 December 2010, this appointment would be for a term of four years.

It was proposed by Councillor Cartwright and duly seconded "that Councillor S D T Woodward be confirmed as Executive Leader of the Council" for a four year term, starting from the municipal year 2012/13. On the proposal being put to the meeting, it was declared CARRIED, many members voting in favour and no member voting against.

RESOLVED that Councillor S D T Woodward be appointed as the Executive Leader for a four year term, from 2012/13 to the end of the 2015/16 municipal year.

**(2) Number of Other Executive Members**

Members were reminded that following the resolution of the Council on 16 December 2010, the Executive Leader would be invited to advise the Council of his appointment of two or more (but no more than nine) members to form the Executive.

The Council was duly advised that the Executive Leader would be appointing five other members to form the Executive to work alongside himself. He also advised that Councillor Trevor Cartwright would be appointed as the Deputy Executive Leader.

RESOLVED that the above decision be noted.

**(3) Appointment of Other Executive Members**

Members were reminded that following the resolution of the Council on 16 December 2010, the Executive Leader would be invited to advise the Council of his appointment of other Executive Members, consequent to his decision at item 13(2) above.

The Council was duly advised that the Executive Leader would be appointing Councillor B Bayford, Cartwright, Evans, Mrs Hockley and Keeble to serve as Executive Members for 2012/13.

RESOLVED that the above decision be noted.

**(4) Areas of Executive Responsibility**

The Council was reminded that the Executive Leader is responsible for determining the areas of Executive responsibility and for allocating the portfolios to the Executive Members appointed.

The Council was duly advised that the Executive Leader would be allocating responsibilities to the Executive portfolios for the Municipal Year 2012/13, as follows:-

Strategic Planning and Environment - Councillor K D Evans;  
Leisure and Community - Councillor Mrs C L A Hockley;  
Housing - Councillor B Bayford;  
Public Protection - Councillor T M Cartwright;  
Streetscene - Councillor L Keeble; and  
Policy and Resources - Councillor S D T Woodward.

RESOLVED that the above decision be noted.

**(5) Opposition Spokesmen**

Members were reminded that the Constitution provides for the largest minority group to appoint opposition spokesmen to each of the Executive portfolios. The Council was informed that the following appointments had been made:

Strategic Planning and Environment: Councillor J S Forrest;  
Leisure and Community: Councillor R H Price, JP;  
Housing: Councillor Mrs K K Trott;  
Public Protection : Councillor G Fazackarley;  
Streetscene : Councillor D J Norris; and  
Policy, Strategy and Finance : Councillor P Whittle, JP.

**15. APPOINTMENTS OF COMMITTEES AND ALLOCATION OF SEATS**

The Council received a report by the Chief Executive Officer, providing the calculations for political balance relating to the allocation of seats on committees and panels for the municipal year 2013/14. The report asks the Council to confirm the functions and appointment of committee seats as well as the role of Chairman and Vice-Chairman for each committee. The minority groups are invited to appoint opposition spokesmen to each of the Executive portfolios.

Following a debate on the matter, a motion was proposed by Councillor N R Gregory to amend the allocation of seats to allow the UKIP group to retain a seat on the Planning Committee. Having been duly seconded, the motion was declared lost 2 members voting in favour and 22 members voting against.

RESOLVED that the Council approves:

- (a) the committee functions and number of seats on each committee for the municipal year 2013/14, as:
- Scrutiny Board: 9 members + deputies;
  - Leisure and Community Policy Development and Review Panel: 7 members + deputies;
  - Strategic Planning and Environment Policy Development and Review Panel: 7 members + deputies;
  - Public Protection Policy Development and Review Panel: 7 members + deputies;
  - Housing Policy Development and Review Panel: 7 members + deputies; and
  - Streetscene Policy Development and Review Panel: 7 members + deputies.
  - Licensing and Regulatory Affairs Committee: 12 members;
  - Planning Committee: 9 members;
  - Appeals Committee: 5 members;
  - Audit and Governance Committee: 7 members; and
  - Housing Tenancy Board: 5 members plus 3 co-opted tenant representatives and one co-opted lease-holder representative.

- Each political group shall appoint 2 deputy members to the Planning Committee and 1 deputy member to each of the remaining committees for which a seat has been allocated;
- (b) the allocation of seats to political groups (as set out in Appendix A to the report) for the municipal year 2013/14;
- (c) the nominations of the political groups to seats on committees, deputies and opposition spokesmen, for the municipal year 2013/14, as shown in Appendix A to these minutes; and
- (d) the appointment of a Chairman and Vice-Chairman for each committee for the municipal year 2013/14, as shown in Appendix A to these minutes.

## **16. STANDARDS ARRANGEMENTS - APPOINTMENT OF DESIGNATED INDEPENDENT PERSONS**

The Council was reminded that the Localism Act implemented significant changes to the Standards regime and that at its meeting in June 2012, the Council appointed Mr David Basson and Mrs Mary Kilbride as the Council's two Designated Independent Persons, as required under section 28(7) of the Localism Act 2011.

RESOLVED that Mr David Basson and Mrs Mary Kilbride be confirmed as the Council's two Designated Independent Persons for the municipal year 2013/14.

## **17. COMMUNITY ACTION TEAMS**

The Council was reminded that it had established Community Action Teams (CATs) throughout the Borough and was invited to appoint chairmen for each of the areas.

RESOLVED that the following Chairmen be appointed:-

- Portchester Community Action Team : Councillor N J Walker
- Crofton Community Action Team : Councillor A Mandry
- Fareham Community Action Team : Councillor D L Steadman;
- Titchfield Community Action Team : Councillor Miss T Harper;
- Western Wards Community Action Team : Councillor M J Ford

## **18. POLICY FRAMEWORK**

The Council was reminded that Standing Order 9 required it to establish or confirm the plans and strategies which were to comprise the Council's overall policy framework within which the Executive would operate during the coming year. Members were reminded that the Council's Constitution set out the major plans and strategies reserved to the Council for approval.

RESOLVED that the policy framework for 2012/13 be confirmed as comprising those plans and strategies identified in the table below:

<b><i>Policy/Strategy</i></b>	<b><i>Last adopted or approved by</i></b>	<b><i>Date</i></b>
Sustainable Community Strategy	Council	1 February 2010
Housing Strategy	Council	22 April 2010
Food Safety Service Plan	Council	2 April 2012
Licensing Policy	Council	16 December 2012
Development Plan <ul style="list-style-type: none"> <li>• Fareham Core Strategy</li> <li>• Fareham Borough Local Plan Review 2000</li> </ul>	Council	4 August 2011
	Planning and Transportation Committee	23 March 2000
Community Safety Strategy	Council	16 May 2011
Corporate vision, values, objectives and priority actions	Council	23 June 2011

## 19. APPOINTMENTS TO OUTSIDE BODIES

The Council was reminded that it was required by Standing Order 10 to make appointments to outside bodies, other than those appointments which were required by law to be made by the Executive. Council therefore considered the report of the Director of Regulatory and Democratic Services on the appointments to be made and also received guidance on the duties and responsibilities of members when acting as an appointee to an outside body.

The Executive Leader advised that a number of deletions would also be made as the outside body either no longer existed or had not met for some time.

In considering the appointments to the West Paulsgrove Scout and Community Association, it was proposed that Councillor Mrs K K Trott be appointed as a representative. On the proposal being put to the meeting it was declared LOST, 7 members voting in favour and 21 voting against. A further proposal was made that the appointments to the West Paulsgrove Scout and Community Association be as set out in Appendix B to these minutes. On being put to the meeting, the proposition was CARRIED, many members voting in favour and no member voting against.

In considering the appointments to the Public Transport Representative, it was proposed that Councillor G Fazackarley be appointed as the deputy representative. On the proposal being put to the meeting it was declared LOST, 7 members voting in favour and 21 voting against. A further proposal was made that the appointments to the Public Transport



Representative be as set out in Appendix B to these minutes. On being put to the meeting, the proposition was CARRIED, many members voting in favour and no member voting against.

RESOLVED that:

- (a) appointments to Outside Bodies be made as shown in Appendix B to these minutes;
- (b) the guidance to members on their duties and responsibilities as appointees to outside bodies be noted.

*Note: The Council was advised that meetings of the Licensing and Regulatory Affairs and the Standards Committees would follow this meeting.*

APPENDIX A

APPENDIX B

*(The meeting started at 10:30am, adjourned at 11:40am, reconvened at 2:30pm and ended at 2:52pm).*

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**Council Meeting 9 May 2013, Minute 15 - Committee Nominations**

Conservative Group nominations for committee seats:

	<i>Executive portfolio</i>	<i>Scrutiny Board</i>	<i>Leisure &amp; Comm PDRP</i>	<i>St Planning &amp; Env PDRP</i>	<i>Public Protect PDRP</i>	<i>Health &amp; Housing PDRP</i>	<i>Streetscene PDRP</i>	<i>Licensing &amp; Reg Affairs</i>	<i>Planning Committee</i>	<i>Appeals</i>	<i>Audit &amp; Governance</i>	<i>Housing Tenancy Bd</i>
<b>No of seats&gt;</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>9</b>	<b>7</b>	<b>3</b>	<b>5</b>	<b>3</b>
Bayford, B	HH								X			
Bayford, Mrs S M					X			X				
Bell, Miss S		X	Ch			X		X		VC		
Bryant, J V		X		Ch			X					
Bryant, Mrs P M			X		X			Ch				
Cartwright, T	PP							VC	D			
Davies, P J				D		X			X		X	Ch
Ellerton, Mrs M		X			X	Ch		X				D
Evans, K D	SPE								X		D	
Ford, M J		D	VC				X	X	X	Ch		
Harper, Miss T		X		X			Ch				X	
Hockley, Mrs C L A	LC								D			
Howard, T J		D		VC				X		X		X
Keeble, L	S							X			VC	
Knight, T G		D	X			VC					Ch	
Mandry, A				X			D		VC			
Mandry, Mrs K		VC	D		Ch			X				VC
Pankhurst, S		D	X		D		VC	D		D		
Steadman, D L		D			VC	X					X	
Swanbrow, D C S		Ch				D	X		X			
Walker, N J				X					Ch			
Woodward, S D T	P&R											

## Liberal Democrat Group nominations for committee seats:

		<i>Scrutiny Board</i>	<i>Leisure &amp; Comm PDRP</i>	<i>St Planning &amp; Env PDRP</i>	<i>Public Protect PDRP</i>	<i>Health &amp; Housing PDRP</i>	<i>Streetscene PDRP</i>	<i>Licensing &amp; Reg Affairs</i>	<i>Planning Committee</i>	<i>Appeals</i>	<i>Audit &amp; Governance</i>	<i>Housing Tenancy Bd</i>
<b>No of seats&gt;</b>		<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>
Fazackarley, G					Xs	D	X			X		D
Forrest, J S		X		Xs	D		D	D	D			
Norris, D J		D					Xs	X			D	
Price, R H		D	Xs					X	X			
Trott, Mrs K K			D	D		Xs			X			X
Whittle, P W		Xs		X					D	D	X	

## UKIP Group nominations for committee seats:

		<i>Scrutiny Board</i>	<i>Leisure &amp; Comm PDRP</i>	<i>St Planning &amp; Env PDRP</i>	<i>Public Protect PDRP</i>	<i>Health &amp; Housing PDRP</i>	<i>Streetscene PDRP</i>	<i>Licensing &amp; Reg Affairs</i>	<i>Planning Committee</i>	<i>Appeals</i>	<i>Audit &amp; Governance</i>	<i>Housing Tenancy Bd</i>
<b>No of seats&gt;</b>		<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
Gregroy, N R		Xs	Xs			Xs		D				D
Whittingham, D M		D	D			D		X				X

## Independent Councillor:

		<i>Scrutiny Board</i>	<i>Leisure &amp; Comm PDRP</i>	<i>St Planning &amp; Env PDRP</i>	<i>Public Protect PDRP</i>	<i>Health &amp; Housing PDRP</i>	<i>Streetscene PDRP</i>	<i>Licensing &amp; Reg Affairs</i>	<i>Planning Committee</i>	<i>Appeals</i>	<i>Audit &amp; Governance</i>	<i>Housing Tenancy Bd</i>
<b>No of seats&gt;</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>
Englefield, J M					X					X	X	

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
1.	Citizens' Advice Bureau	Cllr T Howard  <i>Deputy:</i> Cllr L Keeble	2013/14		Provides a free, impartial and independent service of generalist advice, information, support and representation in a confidential manner to all people of the Fareham area who require it, including business and voluntary agencies, as far as it is able. Meets quarterly (with monthly sub-group meetings). Status: Representative (non-voting)
2. Page 13	Community Action Fareham	Cllr L Keeble	2013/14		Provides support for voluntary organisations in Fareham so that relief of distress resulting from poverty is achieved with on-going development of community spirit and identity. Meets 8 to 10 times per year. Status: Representative (non-voting)
3.	Consultation with Businesses	Executive Leader - Cllr SDT Woodward Deputy Leader - Cllr T Cartwright	2013/14		This is a consultation arrangement with representatives of local businesses, Federation of Small Businesses and Institute of Directors. Meets once annually. Status – representatives
4.	Earl of Southampton Trust	Ms Annette Devoil Mrs S Wise	2011/15	4 year term ending Sept 2015	The charitable trust exists for the benefit of inhabitants of the ancient parish of Titchfield, in particular for the provision and upkeep of almshouses and a day centre for the elderly and for the relief of poverty and hardship. Meets monthly. Status: Trustee
		Cllr Mrs C Hockley Mrs F C Knight	2010/14	4 year term ending Sept 2014	

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
5.	Fareham Fairtrade Borough Working Group	Cllr Mrs P M Bryant	2013/14		This is the steering group for Fairtrade in the Borough. Its efforts are directed towards maintaining the Borough's Fairtrade status by promoting Fairtrade, encouraging its wider availability throughout the Borough and convincing people who live and work in the Borough of the benefits and importance of Fairtrade. The working group meets four times per year and additionally organises events to promote Fairtrade. Status : Representative (voting)
6	Fareham/Pulheim Twinning Association	Cllr T J Howard Cllr R H Price	2013/14		Promotes and fosters friendship and understanding between the peoples of Fareham and Pulheim, including the encouragement of visits, fund raising and financial assistance. Meets monthly. Status: Representatives (voting) on management committee
7.	Fareham Technology Forum	Executive Leader	2013/14		This is a business networking event with a membership of approximately 180 local businesses. It is organised by the Borough Council. Meetings to be arranged as and when necessary. Status: Representative

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
8.	Fareham/Vannes Twinning Committee	Cllr T M Howard Cllr Mrs K Trott	2013/14		The Committee exists to progress the “entente cordiale” between Fareham and Vannes. Main groups are sporting exchanges, cultural exchanges and family exchanges. Council to Council formal exchanges are arranged directly between the Borough Council and the Marie. Committee currently meets 4 times per annum plus 1 major exchange visit. (Several social and fund raising events also.) Status: Representatives (voting)
9 Page 15	Fareham Welfare Trust	Cllr J V Bryant	2008/12	4 year term ending June 2012.	This charitable trust exists for the relief of need, hardship or distress of persons living in the Fareham area; preference being given to widows. Meets twice annually plus an Annual General Meeting. Status: Trustees.
		Cllr D Whittingham	2010/14	4 year term ending June 2014.	
10.	Hammond Memorial Hall Trust	Ex officio : the ward councillors for Stubbington and Hill Head John Guest Rev <sup>d</sup> Stephen Girling Mrs Sarah Coles	2013/14		The ward councillors for Stubbington and Hill Head are ex officio trustees. Council appoints three additional trustees to administer the charitable scheme. Meets as and when required. Status : trustees.
11.	Hampshire and Isle of Wight Local Government Association	Executive Leader <i>Deputies:</i> Cllr T Cartwright; Cllr Mrs C L A Hockley	2013/14		Leading Members and Chief Executives of Hampshire and Isle of Wight local authorities meet to discuss matters of mutual interest. Meets 6 times per year. Status: Directors

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
12.	Hampshire Superannuation Scheme (AGM)	Cllr T M Cartwright Cllr L Keeble	2013/14		This is the Annual General Meeting of the pension fund, administered by Hampshire County Council, to which officers and members of the Borough Council may contribute under the Local Government Pension Scheme. Status: Representatives.
13.	Local Government Association – General Assembly and Annual Meeting	Executive Leader Leader of largest opposition group	Indefinite		This is the General Assembly and the Annual Meeting of the Local Government Association which is the national association for local authorities in England and Wales. It also represents police, fire and passenger transport authorities. Status: Representatives
14.	Local Government Association – Group Leaders’ Briefings	All group leaders of a registered political party <i>(or their nominated group representative)</i>	Indefinite		Briefing meetings organised by the Local Government Association for local leaders of political groups, on a national basis. Meet 2 or 3 times a year. Status: Representative
15.	Children and Young People's Partnership	Executive Member for Leisure and Community	Indefinite		This Partnership was originally established to underpin the Local Strategic Partnership. Whilst the LSP has now ceased, this partnership continues to operate. Meets quarterly. Status – representative
16.	Partnership for Urban South Hampshire (PUSH) Overview and Scrutiny Committee	Cllr A Mandry  <i>Deputy :</i> Cllr D Swanbrow	2013/14		Established to scrutinise and call-in decisions of the PUSH Joint Committee and to review delivery of the PUSH business plan. The Committee meets twice per year, when decisions are called-in or as the committee determines. Status : Representative.



No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
17.	Randal Cremer Trust	Cllr A Mandry	2011/15		This charitable trust exists for the provision of almshouses for the poor or for persons who are permanently disabled from being able to earn a livelihood. Meets 2 times per year. Status: Trustee (voting)
18.	South East Employers' Local Democracy and Accountability Network for Councillors	Cllr T M Cartwright <i>Deputy:</i> Cllr L Keeble	2013/14	Representatives should not be employees of another local authority or employees or officers of any of the local government unions	Councillor networks will meet to consider key localist issues affecting local authorities in the south east region e.g. Localism Bill, new governance arrangements, opportunities for shared services and Local Enterprise Partnerships Meets twice per year. Status: Representative but would also be a Trustee if elected as Chairman.
19.	South East Employers	Cllr T M Cartwright  Deputy: Cllr K D Evans	2013/14	Representatives should not be employees of another local authority or employees or officers of any of the local government unions	Represents the interests of authorities within the region, providing comprehensive employment and industrial relations advise, consultancy, training and information services. Meets 3 times per year. Status: Representative but would also be a Trustee if elected as Chairman
20.	Tourism South East - Executive Committee	Cllr Mrs M E Ellerton  <i>Deputy:</i> Cllr B Bayford	2013/14		Provides services and expertise that support the performance and growth of tourism businesses and destinations. Meets 1 or 2 times per year plus Annual General Meeting. Status: Representative (voting)

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
21.	Town Centre Management Steering Group	Cllr A Mandry <i>Deputy :</i> Cllr J V Bryant	2013/14		A public/private partnership to support the vitality and viability of the town centre through management initiatives. Supported financially by the Council and the private sector. Meets monthly. Status: Representative.
22.	William Price Charitable Trust	Cllr Mrs P Bryant	2011/15	4 year term ending August 2015	This charitable trust exists to provide special and educational benefits for schools in Fareham; to promote education by the provision of financial assistance such as bursaries and grants; and to promote education in the doctrines of the Church of England among the under-25s. Meets 6 times per year (2 x general meeting, 2 x grants committee meeting, 2 x finance committee meeting). Status: Trustees (voting) (to fulfil the role of trustees, both reps sit as members of the Finance committee)
		Cllr T Howard	2009/13	Current term ends August 2013	
23.	Abshot Community Association Management Committee	Cllr S Pankhurst <i>Deputy:</i> Cllr K Evans	2013/14		The Community Association is a voluntary organisation set up to provide facilities for local community groups and also a venue for other groups to use. Meets - Monthly. Status: Representative
24.	Burrige Community Association Management Cttee	Cllr D C S Swanbrow	2013/14		To maintain and support the use of Burrige Village Hall for the benefit of the local community. Meets – 6 to 7 times per year. Status: Trustee (voting)
25.	Crofton Community Association Management Committee	Cllr T G Knight <i>Deputy:</i> Cllr A Mandry	2013/14		Promotes benefits for the inhabitants of the Stubbington and Hill Head wards by providing recreation and leisure time facilities. Meets monthly. Status: Managing Trustee (voting)

No	Name of Organisation	Representative(s) for last municipal year	Period of current appointment	Comments on appointment	Purpose of organisation
26.	Strategic Partnering Board (Hampshire)	Cllr B Bayford <i>Deputy :</i> Cllr S D T Woodward	2013/14		Responsible for the delivery of the LIFT project, procurement of a private sector partner and the establishment of LIFTCo. Meets Monthly. Status: Representative
27.	Fareham and Gosport MIND	Cllr Mrs S M Bayford	2013/14		Determines policy and strategy, takes major financial decisions and generally supervises and directs the operation of the organisation. Meets on a six - eight week cycle. Status : Trustee
28.	Fareham North West Community Association Management Cttee	Cllr P Davies Cllr Mrs Hockley	2013/14		Supports the local community by maintaining the centre, maximising its occupancy and making it accessible for local residents. Meets 4 times per year. Status: Representative (voting)
29.	Genesis Centre Executive Committee	Cllr Mrs S Bayford Cllr Mrs M E Ellerton	2013/14		Operates as part of Hampshire County Council Youth Service working closely with the Borough Council to provide services for young people. Meets 6 times per year. Status: Representatives
30.	Hampshire Health and Well-being Partnership Board	Cllr B Bayford	2013/14		Established at county level to be accountable to the Local Area Agreement (LAA) Executive for meeting the health improvement and wellbeing targets in Hampshire's LAA and to act as a programme board for joint health improvement projects and services. Meets quarterly. Status: Representative
31.	District Forum Health and Well-being Partnership Board	Cllr B Bayford	2013/14		

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32.	Fareham and Gosport Clinical Commissioning Group	Cllr B Bayford	2013/14	13/12/12	Meetings are held bi-monthly and cover both the required governance and assurance business and the emerging commissioning strategies for health in Fareham and Gosport.
33.	Health Review Panel (Portsmouth City Council)	Cllr K D Evans <i>Deputy:</i> Cllr M J Ford	2013/14		Scrutinises and comments on any proposed significant changes in health service provision. Meets bi-monthly. Status: Representative
34.	Home-Start Gosport and Fareham	Cllr Mrs M E Ellerton  <i>Deputy:</i> Cllr Mrs S M Bayford	2013/14		Gives practical support and friendship to families in their own homes. Home-Start provides trained, parent volunteers to help any parent, with at least one child under five, who is finding it hard to cope. Meets bi-monthly. Status: Representative (voting)
35.	Locks Heath Day Centre Group	Cllr Mrs S M Bayford	2013/14		Provides day care for the frail and elderly and elderly mentally infirm. Board meets quarterly. Management Committee monthly. Status: Trustee
36.	Locks Heath Community and Sports Association Management Cttee	Cllr Mrs S Bayford	2013/14		Provides sports and social facilities to its members who are in the main local to the club. Meets quarterly. Status: Representative
37.	Portchester Community Centre Ltd	Cllr N Walker Cllr R H Price, JP	2013/14		This charity body was set up to manage and run the new Portchester Community Centre following the award of the lease to Portchester Community School.

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38.	Portchester Parish Hall Board of Trustees	Cllr Miss S M Bell Cllr D J Norris	2013/14		Provides facilities for user groups of all ages and a wide variety of other functions. Meets quarterly. Status: Trustees (voting)
39.	Priory Park Community Association Management Committee	Cllr B Bayford Cllr Mrs M E Ellerton	2013/14		Provides a service to the local community by maintaining and managing facilities for various groups to run activities to improve condition of life, health and leisure. Meets 6 times per year. Status: Representatives
40.	Ranvilles Community Association Management Committee	Cllr Miss T Harper	2013/14		The community association is a voluntary organisation set up to maintain and run the centre and serve the local community by making various activities accessible to local people. Meets 4 to 6 times per year. Status: Representative
41.	RELATE Portsmouth and District	Cllr T Howard	2013/14		Relationship counselling and related matters including education and training. Meets quarterly. Status: Representative.
42.	RELATE Solent	Cllr T Howard	2013/14		Relationship counselling and related matters including education and training. Meets every 3 months Status: representative (non-voting)

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43.	River Hamble Harbour Management Committee	Cllr T M Cartwright <i>Deputy:</i> Cllr D C S Swanbrow	2013/14		Considers policy and regulatory functions; prepares and maintains a strategic plan for management of the river; delegates day to day decision making to the (County) Executive Member for Environment. Meets 4 times per year. Status: Representative (voting)
44.	Solent Sea Rescue Organisation	Cllr T Knight	2013/14		Saving of life at sea and rescuing people in danger in the Solent area. Meets 8 times per year. Status: Representative
45.	The Louisa Seymour Charity Management Committee	Cllr D C S Swanbrow	2013/14		The charity is for provision and upkeep of Sarisbury Parish Rooms. The appointee is as a member of the Management Committee. Meets bi-monthly. Status: Trustee (non-voting)
46.	Titchfield Community Association –	Cllr Miss Harper	2013/14		Liason between FBC and Titchfield Community Association on matters other than routine/administration. Meets 5 times per year. Status: Representative (non-voting)
47.	Victory Hall Management Committee	Cllr M Ford	2013/14		Provides and maintains a village hall for use of the inhabitants of Hook and Warsash for recreation and leisure use with the object of improving conditions of life. Meets monthly. Status: Trustee
48.	Wallington Village Community Association Executive Committee	Cllr Mrs K K Trott <i>Deputy:</i> Cllr P W Whittle, JP	2013/14		Provides leisure/educational facilities for Wallington residents; maintains and manages the village hall and seeks to maintain and improve the built and natural environment within the village. Meets monthly. Status: Representative (non-voting)

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49.	West Paulsgrove Scout and Community Association	Cllr Miss Bell	2013/14	Added - Council 21/10/10	
50.	Whiteley Community Association – General and Executive Cttees	Cllr S D T Woodward	2013/14		Seeks to work together for the benefit of local residents by association with local authorities, voluntary and other organisations to advance education, to provide facilities for recreational and leisure use for local people and to maintain and manage the community centre. General Cttee: Meets not less than 4 times per year. Executive Cttee: Meets not less than 6 times per year. Status: Trustee
51.	Youth Clubs – Hampshire and Isle of Wight Board	Cllr Mrs S Pankhurst	2013/14		Seeks to help and educate young people especially, but not exclusively, through their leisure time activities so as to develop their mental, physical and spiritual capacities that they may grow to full maturity as individuals and as members of society and that their life condition may be improved. Meets 4 times per year. Status: Representative
52.	Daedalus Strategy Group	Cllr A Mandry <i>Deputy:</i> Cllr T Knight	2013/14		To consider issues relating to the future use of the Daedalus site. Meetings: To be determined. Status: Representative
53.	Design Champions Club – South East England Development Agency	Cllr N J Walker <i>Deputy:</i> Cllr A Mandry	2013/14		Promotes and encourages good design within each representative's organisation. Meets approx 3 - 4 times per year. Status: Representative

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54.	Fareham Town Access Plan Steering Group	Cllr P Davies Cllr Mrs Trott	2013/14		A Partnership with Hampshire County Council to develop a Town Access Plan, designed to improve movement in and around town and to make the best use of roads and public spaces. Status: Representatives
55.	Hampshire Buildings Preservation Trust	Cllr N J Walker  <i>Non-voting representative :</i> Cllr Mrs M E Ellerton	2013/14		The Trust seeks to preserve, for the benefit of the people of Hampshire and of the nation at large, whatever English historical and constructional heritage may exist in Hampshire. The Borough's representative is entitled to attend the Annual General Meeting of the Trust and to vote at the meeting. Meets 4 times per year plus the AGM. Status : Representative (voting)
56.	Historic Environment Champion (English Heritage)	Cllr N J Walker	2013/14		Promotion of the historic environment and ensuring that the historic environment is "at the heart of the Council agenda". The Government sees the historic environment as a catalyst for regeneration, learning, community cohesion and economic development. Status: Representative/Heritage Champion (non-voting)



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57.	Local Government Association Coastal Issues Special Interest Group	Cllr T G Knight <i>Deputy:</i> Cllr J V Bryant	2013/14		The Group's purpose is to:- (i) increase awareness of issues affecting coastal, estuarine, and maritime communities; (ii) act as a focus for liaison between local authorities and other bodies; (iii) secure improved cross-departmental co-ordination within central government on coastal issues.  Meets 3-4 times per year. Status: Representative
58.	North Whiteley Development Forum	Cllr D C S Swanbrow <i>Deputy:</i> Cllr K D Evans	2013/14		Informal advisory body to Winchester City Council, advising on the major development north of Whiteley. Meets approximately 4 times per year Status : Representative(voting)
59.	Public Transport Representative	Cllr P J Davies <i>Deputy:</i> Cllr T Howard	2013/14		Enables interested parties to keep up to date with progress on passenger transport issues. Includes meetings of the National Federation of Bus Users – Portsmouth Bus Action Group. Status: Representative
60.	Solent Forum (incorporating the Solent Water Quality Group/Conference)	Cllr T G Knight <i>Deputy:</i> Cllr T M Cartwright	2013/14		Since 1992, the Solent Forum has provided a platform to deliver Integrated Coastal Zone Management in the Solent sub-region of the South East. It operates at a strategic coastal management level, providing a network for closer working relationships, information dissemination and discussion of topical coastal issues. The Solent Forum website

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					<p>(<a href="http://www.solentforum.org">www.solentforum.org</a>) contains information on the nature and work on the Solent Forum. From it you can find details of the Forum's members, learn about the Forum's current work and view news and events from around the Solent and the UK. You can also download the bi-annual newsletter. . Meets 2 times per year, plus the conference. Status: Representative (non-voting)</p>
61.	Transport for South Hampshire Joint Committee	Observer : Cllr K Evans	2013/14		<p>The committee is responsible for providing enhanced transport delivery arrangements for the South Hampshire area and maximising investment and infrastructure provision in accordance with the South Hampshire sub-regional strategy. Meets 4 times per year. Status : Observer representative</p>
62.	Community Safety Partnership	Cllr A Mandry Cllr T M Cartwright	2013/14		<p>Conducts and publishes an audit of crime and disorder problems in the Borough; identifies local crime and disorder priorities and formulates a three-year strategy to assist in tackling them, including objectives and targets; monitors progress and reviews strategies as required. Partnership meets bi-monthly. Status : Representatives.</p>
6	Sub-group meetings : Community Tasking and Coordinating Group	Cllr A Mandry	2013/14		
64.	Joint Authorities Gypsies and Travellers' Panel	Cllr T Cartwright Cllr Mrs K Mandry	2013/14		<p>The purpose of the Panel is to investigate joint co-operation between all authorities, including unitary and parish councils, so that a combined strategy can be developed to overcome the problems associated with unauthorised camping. Meets quarterly. Status: Representative</p>

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65.	PATROL - Parking and Traffic Regulations Outside London <i>(formerly National Parking Adjudication Service Joint Committee)</i>	Cllr Cartwright  Cllr K Evans	2013/14		The joint committee provides an opportunity for local member input into the national parking adjudication service. Meets annually. Status: Representative
66.	Hampshire County council South Area Road Safety Council	Cllr Mrs K Mandry	2013/14		To promote and encourage road safety education, training and publicity in the local area. To encourage activities of local groups on road safety matters. To seek involvement of local community to support road safety programmes. To support initiatives and promotions of local campaigns designed to improve awareness of road safety. Meets 3 times per year. Status: Representative (non-voting)

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67.	Project Integra (i) Management Board	Cllr L Keeble  <i>Deputy:</i> Cllr B Bayford	2013/14		<p>(i) Portfolio holders representing partner organisations. Meets 3 times per year plus conference. Status: Representative; Deputy also an "Observer". (voting) (Representative must be an Executive Member)</p> <p>Project Integra is a mature partnership of the all Local Authorities in Hampshire plus Hampshire Waste Services. It has achieved an integrated approach to municipal waste management. Current mission is to manage waste generated by households in Hampshire, gaining benefits from integration, scale, synergy and influence.</p>
68	Fareham Housing Market Partnership	Cllr K D Evans Cllr B Bayford	2013/14	Appointed at 05/09/11 Exec	The purpose of the HMP is to provide input and advice to the development of Fareham Borough Council's planning and housing policies, strategies and evidence base for housing in the Borough. The key documents the HMP is involved with are the Council's Housing Strategy, the Strategic Housing Land Availability Assessment (SHLAA) and other Local Development Documents (LDDs) as required. The HMP is made up of representatives from public private and not-for-profit organisations involved in the delivery of housing in the Borough.

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69.	Police and Crime Panel	Cllr A Mandry  <i>Deputy</i> Cllr T Cartwright	2012-16	Four Year Term	Section 28(1) of the Police Reform and Social Responsibility Act 2011 (“the Act”) provides that each police area is to have a police and crime panel established and maintained in accordance with Schedule 6 to the Act. Paragraph 3(2) of Schedule 6 to the Act provides that the local authorities for a police area must (a) establish and maintain a police and crime panel for their police area, and (b) make the panel arrangements for the police and crime panel. Paragraph 3(3) provides that in the case of a multi-authority police area, all the relevant local authorities must agree to the making or modification of the panel arrangements. (Council 10/05/12 item 17)
70	Highlands Hub Management Committee	Cllr Mrs Hockley	2013/14	18/02/12	The Management Committee steers the work of the Highlands Hub facility within the local community, linking its role to the parish churches of St Columba and Holy Trinity with local partners. The Council was asked to review the Council's appointment of a representative to the Highlands Hub Management Committee.

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71	Joint Member Shared Coastal Management Service Board	Cllr K Evans  <i>Deputy</i> Cllr T G Knight	2013/14	21/06/12  18/10/12	<p>The Coastal Partnership is between four local authorities: Havant Borough Council, Portsmouth City Council, Gosport Borough Council and Fareham Borough Council. The Partnership Agreement allows for a “one team” approach or shared service that is designed to maximise benefit and efficiencies to each authority by sharing resources. The vision is “To provide an effective and efficient coastal flood and erosion risk management service across partnering authorities, through co-ownership of objectives and an equitable fee structure.”</p> <p>The shared Coastal Defence Management Team provide an effective and co-ordinated coastal defence management service to the Councils that reduces the risks to people and the developed and natural environment from flooding and coastal erosion by encouraging the provision of technically, environmentally and economically sound and sustainable defence measures within the respective local authority areas.</p>

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72	Standing Conference on Problems Associated with Coastline (SCOPAC)	Cllr T Knight  Deputy Cllr K Evans	2013/14		The primary aims of SCOPAC are: To provide a strong political forum for coastal local authorities and other organisations with an interest in coastal risk management along the south coast of England; and To raise and sanction funding for the successful operation of SCOPAC and for the development and implementation of its research programme.

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